



Recovering Voices – Community Research Program
BUDGET SUPPLEMENT SHEET

Here is some information to help prepare the budget for the research proposal.

Lodging

Below is the FY2017 GSA Lodging Rate for Washington, DC. The proposal budget should not assume higher rates for lodging as RV cannot pay higher than the GSA rate. For the purposes of this grant application, use the below rates.

FY 2017 GSA Lodging Rate for Washington, DC											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
\$182	\$182	\$242	\$242	\$242	\$242	\$172	\$172	\$231	\$231	\$182	\$182

Source for Lodging and Per Diem Rates: <http://www.gsa.gov/portal/category/100120>

Per Diem

On a full day in Washington, DC the FY2017 GSA Per Diem Rate is \$69 per person. The first and last day of travel is calculated at 75% of the full day per diem. For Washington, DC this is \$51.75 per person.

Timing/Season

Washington, DC is a tourist destination. When considering preferred dates for the research visit, also consider the time of year and if any significant holidays fall near the preferred dates. Recovering Voices will make every attempt to accommodate the preferred first or second choice research dates for awardees. Some dates may be restricted due to staff or collections availability.

- Springtime is very busy in Washington, DC around Easter and around the Cherry Blossom Festival. This makes flights more expensive and hotels harder to book. The specific dates of these events change yearly, but RV can still support visits during this time.
- Early summertime is very busy for tourists in Washington, DC, and much of the local population leaves on vacation in July and August. Summers in DC are very hot and humid which accounts for the lowered lodging rates in July and August. Many Smithsonian researchers and staff leave to conduct field research during the summer. Please consult with any SI researcher or staff you wish to work with prior to choosing preferred dates.
- Fall is slightly less busy for tourists as school is in session, but the weather is good and still attracts many tourists.
- Winter is the season with the fewest tourists in Washington, DC, but there is a spike in the weeks between Thanksgiving and the New Year.

Holidays and Weekends

Remember that the Smithsonian Institution’s collections facilities are closed on all federal holidays. The museums are open to the public year-round, but the collections centers and archives are not available on weekends or holidays. You can find a list of holidays here: <https://www.opm.gov/policy-data-oversight/snow-dismissal-procedures/federal-holidays/#url=2018>